

HOWELL TOWNSHIP BOARD REGULAR MEETING
July 26, 2010
Howell Township Hall
7:00. p.m.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Carolyn Eaton	Clerk
Larry Hammond	Treasurer
John Hubbel	Trustee
Carolyn Henry	Trustee

MEMBERS ABSENT:

Jim Phelan Trustee

Also Present: Lynn Meissner – Township Manager, Financial Director

Supervisor Coddington called the meeting to order at 7:00 p.m. The roll was called. All rose for the pledge of allegiance.

CALL TO THE BOARD: MOTION by Eaton, seconded by Hubbel, **“TO APPROVE THE JULY 26, 2010 AGENDA AS AMENDED; DELETE NEW BUSINESS ITEMS A AND B AND ADD NEW BUSINESS A) UTILITY RATE STUDY.”** Motion carried unanimously.

APPROVAL OF MINUTES: Minutes were not in packet, will be approved at next meeting.

FINANCIAL DIRECTOR/MANAGER’S REPORT: 1) Auditors are in this week, everything is going well, and they expect to be done by Thursday. 2) Working on getting Utility Billing up and running as well as availability of debit and credit card payments for taxes and utility bills.

CORRESPONDENCE: See attached.

CALL TO THE PUBLIC: No response.

OLD BUSINESS:

A. Business License. Clerk Eaton presented a proposed Business Registration Ordinance for Board Review. It was the consensus of the Board that the proposed ordinance be sent to Legal for review.

NEW BUSINESS:

A. Utility Rate Study. Treasurer Hammond received a revised bid from Bredzinski and Company for the Utility Rate Study in the amount of \$14,625.00. **MOTION** by Hammond, seconded by Eaton, **“TO AUTHORIZE BENDZINSKI AND COMPANY TO PROCEED WITH THE UTILITY RATE STUDY NOT TO EXCEED \$14,625.00.”** Discussion followed regarding the number of residents who have water/sewer available but who are not connected. Motion carried unanimously.

B. Deleted

C. Tax Tribunal – Attorney. Manager Meissner noted Steve Lasher has been named Tax Tribunal Judge for the State of Michigan, so the Township will have to obtain a new attorney for Tax Tribunal cases. She recommends switching to Bill Fahey’s firm. Discussion followed. **MOTION** by Hammond, seconded by Henry, **“TO CHOOSE A NEW ATTORNEY FROM FAHEY SCHULTZ BURZYCH RHODES, PLC FOR NEW TAX TRIBUNAL CASES.”** Motion carried unanimously.

D. Supervisor Salary – Resolution. **MOTION** by Hammond, seconded by Henry, **“TO ADOPT RESOLUTION #07.10.263 TO ESTABLISH SUPERVISOR’S SALARY AT \$25,000.00 PER YEAR CONTINGENT ON SUPERVISOR’S ACCEPTANCE IN WRITING EFFECTIVE JULY 1, 2010.”** A roll call vote was taken. Howard –yes, Eaton – yes, Coddington – yes, Henry – yes, Hammond – yes, Hubbel –yes. Motion carried unanimously.

E. Clerk Salary – Resolution. **MOTION** by Hammond, seconded by Eaton, **“TO ADOPT RESOLUTION #07.10.264 TO ESTABLISH CLERK’S SALARY AT \$25,000.00 PER YEAR CONTINGENT ON CLERK’S ACCEPTANCE IN WRITING EFFECTIVE JULY 1, 2010.”** A roll call vote was taken. Coddington –yes, Hammond – yes, Henry – yes, Howard – yes, Eaton – yes, Hubbel –yes. Motion carried unanimously.

F. Treasurer Salary – Resolution **MOTION** by Eaton, seconded by Hammond, **“TO ADOPT RESOLUTION #07.10.265 TO ESTABLISH TREASURER’S SALARY AT \$25,000.00 PER YEAR CONTINGENT ON TREASURER’S ACCEPTANCE IN WRITING EFFECTIVE JULY 1, 2010.”** A roll call vote was taken. Eaton –yes, Hubbel– yes, Henry – yes, Hammond – yes, Coddington– yes, Howard –yes. Motion carried unanimously.

G. Trustee Salary – Resolution **MOTION** by Eaton, seconded by Hammond, **“TO ADOPT RESOLUTION #07.10.266 TO ESTABLISH TRUSTEE’S SALARY AT \$4,780.00 FIXED ANNUAL AND \$.00 0PER DIEM FOR SUBSEQUENT MEETINGS AFTER ATTENDING THE FIRST MEETING EFFECTIVE JULY 1, 2010.”** A roll call vote was taken. Hubbel – yes, Henry– yes, Eaton – yes, Hammond– yes, Coddington– yes, Howard –yes. Motion carried unanimously.

H. Board of Review – Per Diem. Rates recommended by the Assessor were reviewed and discussed. **MOTION** by Hammond, seconded by Hubbel. **“TO ESTABLISH PER DIEM RATE FOR BOARD OF REVIEW AT \$60.00 FOR UP TO 4 HOURS AND \$100.00 FOR OVER 4 HOURS.”** Motion carried unanimously.

REPORTS:

A. Supervisor: 1) Met at MHOG regarding modifications of agreements. 2) People in subdivisions are happy with their roads.

B. Treasurer. Nothing further

C. Clerk/Zoning. 1) Consent Judgment for D&D Landscaping, 30 days to provide a site plan review and no business in Township without Site Plan Review. 2) Cohoctah is doing a new Master Plan.

D. Airport. 1) Budget was approved. 2) Airport will be doing some of the mowing and snow removal in house. 3) A10year improvement plan was provided. 4) Meeting with Airport Manager for a tour.

E. MHOG – 1) Water Tower – possible changes in how cell phone lease money from Howell water tower is handled.

F. Fire Authority – 1) Major repair was done on a pump. 2) 5 students graduated from the cadet academy. 3) Officers were re elected.

G. Assessing – Report – See attached

H. Planning Commission – See attached.

DISBURSEMENTS: MOTION Eaton, seconded by Hubbel, “**TO PAY THE SAD REIMBURSEMENTS AS PRESENTED.**” Motion carried unanimously. MOTION by Eaton, seconded by Henry, “**TO PAY REGULAR DISBURSEMENTS AS PRESENTED AND ANY OTHER USUAL AND CUSTOMARY INVOICES.**” Motion carried unanimously.

CALL TO PUBLIC: No response.

ADJOURNMENT: MOTION by Eaton, seconded by Hubbel, “**TO ADJOURN.**” Motion carried. The meeting adjourned at 8:03 p.m.

Approved:_____

Carolyn Eaton
Howell Township Clerk

Dated:_____

Signed:_____

Mike Coddington
Supervisor