

**HOWELL TOWNSHIP BOARD REGULAR MEETING**

**June 14, 2010**

**Howell Township Hall**

**7:00. p.m.**

**MEMBERS PRESENT:**

Mike Coddington	Supervisor
Carolyn Eaton	Clerk
Larry Hammond	Treasurer
Carolyn Henry	Trustee
Jim Phelan	Trustee

**MEMBERS ABSENT:**

John Hubbel	Trustee
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Supervisor Coddington called the meeting to order at 7:00 p.m. The roll was called. All rose for the pledge of allegiance.

**CALL TO THE BOARD: MOTION** by Eaton, seconded by Phelan, **“TO APPROVE THE JUNE 14, 2010 AGENDA AS AMENDED; ADD OLD BUSINESS C) SEWER RATE RESOLUTION AND UNDER REPORTS, DELETE E) PLANNING COMMISSION, F) FIRE AUTHORITY AND G) ASSESSING.”** Motion carried unanimously.

**APPROVAL OF MINUTES: MOTION** by Eaton, seconded by Phelan, **“TO APPROVE THE MAY 24, 2010 REGULAR BOARD MEETING MINUTES AS PRESENTED.”** Motion carried unanimously.

**FINANCIAL DIRECTOR/MANAGER’S REPORT:** No report.

**CORRESPONDENCE:** See attached.

**CALL TO THE PUBLIC:** 1) Harold Ackels, 2395 Byron Road asked about the abandoned house across Byron Road from him. It is second on the list for demolition, after one on M59.

**OLD BUSINESS:**

A. MHOG Utility Billing Agreement. A draft for the MHOG billing agreement was reviewed. Treasurer Hammond noted the water billing will be taken over by the Township after the July 1 billing is done. The first bill from Howell Township will probably be in August; monthly bills are being contemplated. MHOG will read the meters quarterly and the other two months will be estimated if monthly bills are done. **MOTION** by Hammond, seconded by Phelan, **“TO AUTHORIZE APPROVAL OF THE HOWELL TOWNSHIP BILLING AGREEMENT WITH MHOG AS DRAFTED AND DATED 06/09/10.”** Motion carried unanimously. (See attachment to original minutes)

B. Trustee Appointment. Supervisor Coddington introduced Dar Howard who expressed his interest in filling the unexpired Trustee position. Discussion followed. It was noted that Mr. Howard will be on the August ballot for the position. **MOTION** by Eaton, seconded by Hammond, **“TO APPOINT DAROLD HOWARD TO THE UNEXPIRED TRUSTEE POSITION UNTIL NOVEMBER, 2010.”** Motion carried unanimously.

C. Sewer Rate Resolution. **MOTION** by Hammond, seconded by Phelan, **“TO RESCIND THE PREVIOUSLY MADE MOTION TO AMEND SEWER SERVICE CHARGES.”** Motion carried unanimously. **MOTION** by Eaton, seconded by Phelan, **“TO ADOPT RESOLUTION #06.10.260 AMENDING SEWER SERVICE CHARGES PURSUANT TO ORDINANCE #21 EFFECTIVE JULY 1, 2010.”** A roll call vote was taken. Phelan – yes, Hammond – yes, Coddington – yes, Eaton – yes, Henry – yes. Motion carried unanimously. (See attachment to original minutes)

### **NEW BUSINESS:**

A. Budget Hearing, set date. **MOTION** by Eaton, seconded by Henry, **“TO SET A PUBLIC HEARING DATE OF JUNE 28, 2010 AT 6:30 P.M. FOR THE 2010-2011 BUDGET HEARING.”** Motion carried unanimously.

B. Financial Monitoring Meeting – Minutes. The proposed 2010-11 budget was reviewed and recommended for approval.

C. Chargeback – Resolution. A resolution regarding chargebacks was discussed and it was the consensus of the Board that the last sentence in the ‘NOWTHEREFORE BE IT RESOLVED’ end after Livingston County and the rest of the sentence, beginning with “as it is inappropriate” be moved above this paragraph and be entitled “WHEREAS”. **MOTION** by Hammond, seconded by Phelan, **“TO ADOPT RESOLUTION 06.10.261, LIVINGSTON COUNTY DELINQUENT TAX REVOLVING FUND WITH RECOMMENDED CHANGES.”** A roll call vote was taken. Coddington – yes, Eaton – yes, Henry – yes, Hammond – yes, Phelan – yes. Motion carried unanimously. (See attachment to original minutes).

D. Life Insurance Policy – Request Change Approval. Clerk Eaton noted bids were received for life insurance policies and Mutual of Omaha was less expensive than the carrier the Township is currently using for the same coverage. **MOTION** by Phelan, seconded by Henry, **“TO AUTHORIZE CHANGE IN LIFE INSURANCE CARRIER.”** Motion carried unanimously.

### **REPORTS:**

A. Supervisor: 1) worked with MHOG on utility billing issue, 2) visited more business owners. 3) Suggested asking the Planning Commission members to volunteer their time if additional meetings are required due to timing. Discussion followed and it was suggested that the Township look into opting out of County Planning reviews.

B. Treasurer. Nothing further

C. Clerk/Zoning. 1) D&D Landscaping will be meeting for a pre conference. 2) Has had complaints regarding lawns on foreclosed properties, the banks have been notified. 3) She would like to revisit Business Licenses for Commercial Businesses, to keep track and for violations etc.

D. Airport. 1) Parking lot repairs have been done, next meeting is next week.

**DISBURSEMENTS:** MOTION by Eaton, seconded by Phelan, **“TO PAY REGULAR DISBURSEMENTS AS PRESENTED AND ANY OTHER USUAL AND CUSTOMARY INVOICES.”** Motion carried unanimously. MOTION by Eaton, seconded by Henry, **“TO PAY SAD REIMBURSEMENTS AS PRESENTED.”** Motion carried unanimously.

**CALL TO PUBLIC:** No response.

**ADJOURNMENT:** MOTION by Phelan, seconded by Eaton, **“TO ADJOURN.”** Motion carried. The meeting adjourned at 7:47 p.m.

Approved: \_\_\_\_\_

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Carolyn Eaton  
Howell Township Clerk

Dated: \_\_\_\_\_

Signed: \_\_\_\_\_

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Mike Coddington  
Supervisor