

HOWELL TOWNSHIP BOARD REGULAR MEETING
May 24, 2010
Howell Township Hall
7:00. p.m.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Carolyn Eaton	Clerk
Larry Hammond	Treasurer
Carolyn Henry	Trustee
John Hubbel	Trustee
Jim Phelan	Trustee

MEMBERS ABSENT:

Marie Karas	Trustee
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Supervisor Coddington called the meeting to order at 7:00 p.m. The roll was called. All rose for the pledge of allegiance.

CALL TO THE BOARD: MOTION by Eaton, seconded by Hubbel, **“TO APPROVE THE MAY 24, 2010 AGENDA AS PRESENTED.”** Motion carried unanimously.

APPROVAL OF MINUTES: MOTION by Hubbel, seconded by Henry, **“TO APPROVE THE APRIL 26, 2010 REGULAR BOARD MEETING MINUTES AS PRESENTED.”** Motion carried unanimously.

FINANCIAL DIRECTOR/MANAGER’S REPORT: 1) Budget Amendments. **MOTION** by Phelan, seconded by Hammond, **“TO APPROVE THE BUDGET AMENDMENTS AS PROPOSED IN MEMO DATED APRIL 26, 2010.”** Motion carried unanimously. (See attachment to original minutes)

CORRESPONDENCE: See attached. In addition: 1) Notice of Building code change, 2) MTA Flier.

CALL TO THE PUBLIC: 1) Jay Drick, Candidate for Livingston County Commissioner, gave introduced himself and answered some questions from the Board Members.

OLD BUSINESS:

A. WWTP – State Updates. Still waiting for letter from the State.

B. Road Projects. All current contracts have been approved and signed with the exception of Sleaford and Willow for which we are waiting for cost estimates from the Road Commission. Discussion followed regarding cutting of trees along Henderson Road and Burkhart Road.

C. Rezoning Request 4706-27-400-002, 003, 004, 005, 012, 019, 022, 024 and 4706-34-200-002 from NSC to RSC and 4706-27-400-023 from OS to RSC and 4706-27-300-005 from NSC to RSC. The rezonings were recommended by both the Township Planning Commission and Livingston County Planning. County Planning had some issues with the small properties but Planner Hotaling wrote a letter explaining that if they were not included it would be considered spot zoning, they would be nonconforming and require to meet zoning setbacks.. Discussion followed. **MOTION** by Hammond, seconded by Phelan, **“TO APPROVE THE PROPOSED REZONINGS AS RECOMMENDED BY THE HOWELL TOWNSHIP PLANNING COMMISSION.”** Motion carried unanimously.

NEW BUSINESS:

A. Recycle Livingston – Presentation. Linda Birch Recycle Livingston Director gave a presentation and answered questions regarding Recycle Livingston. She also offered assistance at the Clean up Day.

B. Assessing – Carol Hargan. It was requested that Carol Hargan be hired for one day a week to help with Tribunals in the Assessing Department. **MOTION** by Hammond, seconded by Hubbel, **“TO HIRE CAROL HARGAN FOR ONE DAY PER WEEK THROUGH THE END OF THE BUDGET YEAR AND REVISIT AT THAT TIME.”** Motion carried unanimously.

C. Chargebacks / Bond Payments / Sewer Rates. A short fall is expected due to large charge backs in June or July. It was recommended that sewer rates be increased by 5% which is automatic under the Ordinance. Water billings will be moved from MHOG to Howell Township in the near future and debt service can then be charged on the water bill. An inventory of all users is being done for a review by the Bond Council, Township Attorney and Financial Advisors. Once the rate study is done, additional increases may or may not be needed. There has been no increase since 2008. **MOTION** by Hammond, seconded by Phelan, **“TO AUTHORIZE A 5% SEWER RATE INCREASE EFFECTIVE JULY 1, 2010.”** Motion carried unanimously.

D. Accept Trustee Resignation. Marie Karas has resigned due to a move out of the state. **MOTION** by Phelan, seconded by Hubbel, **“TO ACCEPT MARIE KARAS’ RESIGNATION FROM THE TOWNSHIP BOARD EFFECTIVE IMMEDIATELY.”** Motion carried unanimously.

E. Appoint Trustee. It was noted that Darold Howard has turned in a petition to run for Township Trustee in the primary election in August. **MOTION** by Hammond, seconded by Eaton, **“TO APPOINT DAROLD HOWARD TO THE TRUSTEE POSITION.”** Discussion followed. Because Mr. Howard is unknown to most of the Board, and it was not known if anyone else was interested in the position, the Motion was withdrawn. **MOTION** by Hammond, seconded by Phelan, **“TO INVITE MR. HOWARD TO THE NEXT BOARD MEETING FOR AN INTERVIEW AND INTRODUCTION.”** Motion carried unanimously.

REPORTS:

- A. Supervisor: 1) He is working with Fred Dillingham on contract issues, 2) went to a SEMCOG meeting regarding roads
- B. Treasurer. 1) Financial Director is working on Draft Budget.
- C. Clerk/Zoning. See attached report
- D. Airport. Next meeting is tomorrow night. Trustee Phelan asked about the safety issues regarding paving at the old hangar location.
- E. MHOG. 1) Bond Counsel has requested documentation between the four townships regarding who owns what and what is common elements.
- F. Fire Authority. 1) Grant for 2010 air packs. 2) Fire hoses have been delivered. 3) Paid Bills.
- G. Assessing. See attached report
- H. Planning Commission – See attached minutes.

DISBURSEMENTS: MOTION by Eaton, seconded by Henry, “**TO PAY REGULAR DISBURSEMENTS AS PRESENTED AND ANY OTHER USUAL AND CUSTOMARY INVOICES.**” Motion carried unanimously.

CALL TO PUBLIC: No response.

ADJOURNMENT: MOTION by Hubbel seconded by Phelan, “**TO ADJOURN.**” Motion carried. The meeting adjourned at 8:02 p.m.

Approved:_____

Carolyn Eaton
Howell Township Clerk

Dated:_____

Signed:_____

Mike Coddington
Supervisor