

HOWELL TOWNSHIP BOARD REGULAR MEETING
April 12, 2010
Howell Township Hall
7:00. p.m.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Carolyn Eaton	Clerk
Larry Hammond	Treasurer
Carolyn Henry	Trustee

MEMBERS ABSENT:

John Hubbel	Trustee
Jim Phelan	Trustee
Marie Karas	Trustee

Also Present: Lynn Meissner - Manager/Financial Director

Supervisor Coddington called the meeting to order at 7:00 p.m. The roll was called. All rose for the pledge of allegiance.

CALL TO THE BOARD: MOTION by Henry seconded by Eaton, “**TO APPROVE THE APRIL 12, 2010 AGENDA AS AMENDED, ADD OLD BUSINESS B) TOWNSHIP SIGNS AND NEW BUSINESS H) REZONING NSC TO RSC FILE 04.10.01 FORWARD TO PLANNING COMMISSION AND I) WATER ORDINANCE 181 AMEND SECTION 11B SET PUBLIC HEARING.**” Motion carried unanimously.

APPROVAL OF MINUTES: MOTION by Hammond, seconded by Eaton, “**TO APPROVE THE MARCH 8, 2010 REGULAR BOARD MEETING MINUTES AND THE MARCH 18, 2010 WORK SESSION MEETING MINUTES AS PRESENTED.**” Motion carried unanimously.

FINANCIAL DIRECTOR/MANAGER’S REPORT: See attached.

CORRESPONDENCE: See attached.

CALL TO THE PUBLIC: No Response.

MOTION by Hammond, seconded by Eaton, “**TO DEVIATE TO ITEM G) FIRE AUTHORITY UNDER REPORTS.**” Motion carried unanimously.

REPORTS:

G. Fire Authority. 1) Les Rodwell, Howell Area Fire Authority Fire Marshal reviewed the Fire Authority proposed 2010-2011 budget. Discussion followed. MOTION by Eaton, seconded by Hammond, “**TO APPROVE THE HOWELL AREA FIRE AUTHORITY 2010-11 PROPOSED BUDGET.**” Motion carried unanimously. (See attachment to original minutes) 2) The Medical Control Board requires that all first responders carry an eppi pen @ \$175.00 per pen.

MOTION by Hammond, seconded by Henry, **“TO RETURN TO THE AGENDA.”** Motion carried unanimously.

OLD BUSINESS:

A. Road Contracts – Approval. Manager Meissner reviewed road contracts and requested approval. 1) Henderson Road @ \$161,000.00, Fisher Road @ 81,000.00, Barron Road @ \$24,000 and Brewer Road @ \$138,000.00. The Township can solicit bids for these from other entities with Livingston County Road Commission blessing. Discussion followed regarding removing item #5 from the road contract except for the one that is shared by Oceola Township. **MOTION** by Hammond, seconded by Eaton, **“TO ALLOW MANAGER MEISSNER TO NEGOTIATE WITH THIRD PARTIES ON ROAD CONTRACTS FOR HENDERSON, BARRON AND BREWER ROADS NOT TO EXCEED PROPOSED COSTS.”** Motion carried unanimously. **MOTION** by Hammond, seconded by Henry, **“TO APPROVE PROJECT AGREEMENT FOR FISHER ROAD WITH OCEOLA TOWNSHIP WITH LIVINGSTON COUNTY ROAD COMMISSION.”** Motion carried unanimously. Engineer Opinion of Costs for Indian Camp Trail @ \$194,864.00 and Barron Country Meadows @ \$111,000.00 were discussed. This represents a substantial increase over estimated costs in February. It was the consensus of the Board that bids be obtained and reviewed. Further Engineer Opinion of Costs for Sleaford-Willow @ \$75,000.00 and Fox Hills Drive @130,000.00 were discussed. It was pointed out that the Road Commission has not given costs for the improvements that were asked for by the Township. It was suggested that bidding for minimum design criteria be requested from Spicer and that Township Representatives meet with the County Commissioners regarding problems with the Road Commission. **MOTION** by Hammond seconded by Henry, **“TO HAVE TOWNSHIP MANAGER REQUEST BIDS FOR SLEAFORD/WILLOW AND FOX HILLS.”** Motion carried unanimously. **MOTION** by Hammond, seconded by Henry, **“TO GIVE THE HOWELL TOWNSHIP INFRASTRUCTURE COMMITTEE AUTHORITY TO APPROVE CONTRACTS IF BIDS ARE EQUAL TO OR UNDER ESTIMATE FOR INDIAN CAMP TRAIL AND BARRON MEADOWS.”** Motion carried unanimously.

B. Township Signs. Proposed signs were reviewed and it was the consensus of the Board that the Manger go back to the design company and see if they can come up with some less expensive alternatives.

NEW BUSINESS:

A. Budget Amendments. Manager Meissner presented proposed budget amendments. **MOTION** by Hammond, seconded by Henry, **“TO APPROVE PROPOSED BUDGET AMENDMENTS IN MANAGER’S MEMO DATED MARCH 24, 2010.”** Motion carried unanimously. (See attachment to original minutes)

B. Road Millage – Resolution. **MOTION** by Eaton, seconded by Hubbel, **“TO ADOPT RESOLUTION 04.10.258 ROAD MILLAGE RENEWAL.”** A roll call vote was taken. Henry – yes, Coddington –yes, Hammond –yes, Eaton – yes. . Motion carried unanimously. (See attachment to original minutes)

C. Infrastructure Committee – Re-appointment. **MOTION** by Eaton, seconded by Hubbel, **“TO APPOINT STEVE TURVO TO THE INFRASTRUCTURE COMMITTEE.”** Motion carried unanimously

D. Election Counting Board – Resolution. **MOTION** by Eaton, seconded by Henry, “**TO ADOPT RESOLUTION 04.10.259, HOWELL TOWNSHIP RECEIVING BOARD.**” A roll call vote was taken. Hammond – yes, Coddington – yes, Eaton – yes, Henry – yes. Motion carried unanimously. (See attachment to original minutes)

E. Counting Board – Pay. Clerk Eaton requested an increase from \$10.00 to \$12.00 per hour for the counting board workers (4). Discussion followed. **MOTION** by Eaton, seconded by Hammond, “**TO INCREASE THE PAY FOR COUNTING BOARD MEMBERS TO \$12.00 PER HOUR.**” Motion carried 3-1.

F. Clean-up Day – Date. The clean up day was held in the fall last year and many residents said they would prefer it in the spring. Discussion followed. It was decided that the Manager would try to set it up for June 5 or 12.

G. Chamber of Commerce – New Map Advertising. The Chamber of Commerce will be printing a new map and advertising space is available. Discussion followed. **MOTION** by Eaton, seconded by Hammond, “**TO APPROVE ADVERTISEMENT IN CHAMBER OF COMMERCE MAP.**” Motion carried unanimously.

H. Rezoning NSC to RSC 04.10.01 – refer to Planning Commission. **MOTION** by Eaton, seconded by Henry, “**TO FORWARD PROPOSED REZONING TO PLANNING COMMISSION FOR PUBLIC HEARING AND RECOMMENDATION.**” Motion carried unanimously.

I. Water Ordinance 181 Amend Section 11B – set public hearing. **MOTION** by Eaton, seconded by Hammond, “**TO SET A PUBLIC HEARING FOR MAY 24, 2010 TO AMEND WATER ORDINANCE #181.**” Motion carried unanimously.

REPORTS:

A. Supervisor: Attended a recreation meeting with Howell Parks and Recreation Authority and Selcra Recreation. They are considering sharing resources. They will work on the details and have another meeting in about 6 weeks.

B. Clerk/Zoning. A workshop will be held on May 18, 2009 after the Planning Commission meeting. Board members are invited and encouraged to attend along with Planning Commission members and ZBA members. 2) Northstar has not paid the violation ticket and requested via a letter that it be taken to District Court.

C. Treasurer. 1) Clerk, Treasurer and Manger met with County Commissioner regarding the Revolving Fund and Charge Backs. Resolution was given to the Board of Commissioners suggesting suspending the charge backs. 2) Water Billings – working on getting them done by the Township. 3) Status of First National Bank has not changed, but improvement has been made in capital and income. Township money is safe.

D. Airport. No report.

E. MHOG. 1) Still working on future planning.

F. Planning Commission See attached minutes.

G. Fire Authority. Report given earlier in meeting.

H. Assessing. See attached report.

DISBURSEMENTS: MOTION by Eaton, seconded by Hammond, **“TO PAY REGULAR DISBURSEMENTS AS PRESENTED AND ANY OTHER USUAL AND CUSTOMARY INVOICES.”** Motion carried unanimously.

CALL TO PUBLIC: No response.

ADJOURNMENT: MOTION by Henry seconded by Hammond, **“TO ADJOURN.”** Motion carried. The meeting adjourned at 8:55 p.m.

Approved:_____

Carolyn Eaton
Howell Township Clerk

Dated:_____

Signed:_____

Mike Coddington
Supervisor