

HOWELL TOWNSHIP BOARD REGULAR MEETING
March 8, 2010
Howell Township Hall
7:00. p.m.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Carolyn Eaton	Clerk
Larry Hammond	Treasurer
John Hubbel	Trustee
Carolyn Henry	Trustee (arrived @ 7:10 pm)
Jim Phelan	Trustee
Marie Karas	Trustee

MEMBERS ABSENT:

None

Also Present: Lynn Meissner - Manager/Financial Director

Supervisor Coddington called the meeting to order at 7:00 p.m. The roll was called. All rose for the pledge of allegiance.

CALL TO THE BOARD: MOTION by Karas, seconded by Hubbel, **“TO APPROVE THE MARCH 8, 2010, AGENDA AS AMENDED, ADD NEW BUSINESS E) OFFER TO PURCHASE MOWER.”** Motion carried unanimously.

APPROVAL OF MINUTES: MOTION by Hammond, seconded by Karas, **“TO APPROVE THE FEBRUARY 8, 2010 REGULAR BOARD MEETING MINUTES AS PRESENTED.”** Motion carried unanimously.

FINANCIAL DIRECTOR/MANAGER’S REPORT: 1) A work session with the County Commissioners that represent Howell Township has been tentatively scheduled for March 18, 2010 at 7:00 PM at the Township Hall. 2) Taxes have been turned over to the County but not finalized yet. 3) Commend to Marilyn Collins and Carol Makushik for a job well done in preparing and holding Board of Review.

CORRESPONDENCE: See attached.

CALL TO THE PUBLIC: No Response.

OLD BUSINESS:

A. Planning Commission – 2 Appointments. 1) **MOTION** by Hubbel, seconded by Karas, **“TO APOINT BRENT EARL TO THE HOWELL TOWNSHIP PLANNING FOR A THREE YEAR TERM ENDING 12/31/2012.”** Motion carried unanimously. 2) **TO APPOINT ANDY HARVESTER TO THE HOWELL TOWNSHIP PLANNING COMMISSION TO COMPLETE A TERM ENDING 12/31/2010.”** Motion carried unanimously.

B. E-Mail – Policy. Supervisor Coddington would like his emails forwarded to his blackberry. Discussion followed. **MOTION** by Hammond, seconded by Phelan, **“TO AUTHORIZE INTERNET TECHNICAL PERSON TO SET UP EMAIL TO ALLOW SUPERVISOR’S EMAILS TO BE FORWARDED TO HIS BLACKBERRY.”** Motion carried unanimously.

C. MERS Health Care Savings Program – Resolution. **MOTION** by Eaton, seconded by Hubbel, **“TO ADOPT RESOLUTION #03.10.255 ADOPTING THE MERS HEALTH CARE SAVINGS PROGRAM.”** A roll call vote was taken. Henry – yes, Hubbel – yes, Phelan – yes, Coddington –yes, Hammond – yes, Eaton –yes, Karas – yes. Motion carried unanimously. (See attachment to original minutes)

D. North Burkhart Sewer District. A meeting has been scheduled with the church and Boss Engineering regarding Rural Development Service grant approval.

NEW BUSINESS:

A. 2010 Chloride – Bids. It was recommended that the Township stay with MBH for the chloride for 2010. They have been doing a good job, there have been no complaints and people have called with compliments. **MOTION** by Hammond, seconded by Hubbel, **“TO ACCEPT BID FROM MBH FOR 2010 CHLORIDE APPLICATIONS.”** Motion carried unanimously.

B. Tax Revolving Fund. Treasurer Hammond recommended that the Township not participate with the County in the Tax Revolving Fund for Special Assessments on properties with over 10 REUs. Discussion followed. **MOTION** by Hammond, seconded by Phelan, **“TO ADOPT RESOLUTION #03.10.256 TO INFORM THE COUNTY TREASURER THAT HOWELL TOWNSHIP DOES NOT WISH TO PARTICIPATE IN THE REVOLVING FUND FOR DELINQUENT SPECIAL ASSESSMENTS ON PROPERTIES WITH 10 REU’S OR GREATER FOR THE 2009 TAX YEAR.”** A roll call vote was taken. Phelan – yes, Hammond – yes, Karas – yes, Coddington – yes, Eaton – yes, Hubbel – yes, Henry –yes. Motion carried unanimously. (See attachment to original minutes)

C. Committee Reappointments. **MOTION** by Phelan, seconded by Hammond, **“TO APPOINT AND REAPPOINT COMMITTEE MEMBERS FOR 2010 AS FOLLOWS: CABLE COMMITTEE; LYNN MEISSNER, CAROLYN EATON, MATT IKLE, JOHN HUBBEL, MICHELLE STARR (RESIDENT), FINANCIAL MONITORING COMMITTEE; LYNN MEISSNER, CAROLYN EATON, LARRY HAMMOND (CHAIRMAN), JIM PHELAN AND A MEMBER TO BE NAMED LATER, HUMAN RESOURCES COMMITTEE; JIM PHELAN (CHAIRMAN), CAROLYN EATON, LYNN MEISSNER, JOHN HUBBEL, LARRY HAMMOND (ALTERNATE) AND (ALTERNATE CHAIRMAN), INFRASTRUCTURE COMMITTEE; CAROLYN EATON, MIKE CODDINGTON (CHAIRMAN), LYNN MEISSNER, LARRY HAMMOND AND A PERSON TO BE NAMED LATER, PARKS AND RECREATION COMMITTEE; MIKE CODDINGTON, CAROLYN HENRY, LYNN MEISSNER, WILLIAM PARK, KEN SMITH, JOHN HUBBEL, AND LARRY HAMMOND (ALTERNATE).** Motion carried unanimously

D. Hardship Exemptions – Resolution. **MOTION** by Hammond, seconded by Eaton, **“TO ADOPT RESOLUTION 03.10.257, RESOLUTION ESTABLISHING POLICY AND GUIDELINES FOR GRANTING OF HARDSHIP EXEMPTIONS.”** A roll call vote was taken. Coddington – yes, Eaton – yes, Henry – yes, Karas – yes, Hubbel – yes, Hammond – yes, Phelan – yes. Motion carried unanimously. (See attachment to original minutes)

E. Offer to purchase mower. Mr. Van Cuyl made an offer to purchase the Township lawn mower that is no longer in use. Discussion followed. **MOTION** by Hammond, seconded by Eaton, **“TO ACCEPT MR VAN CUYL’S OFFER TO PURCHASE THE JOHN DEERE LAWN MOWER IN AS IS CONDITION FOR \$500.00.”** Motion carried unanimously

REPORTS:

A. Supervisor: Supervisor Coddington noted he is working on some things he wanted Board consensus on. 1) He would like to pursue contracting for Building Inspections with a company that Genoa Township is working with. All permits would be purchased at the Township and the company would do the inspections. He felt it would give the Township more control over building permits. Discussion followed. It was the consensus of the Board that he continues with discussions and brings any information to the Board. 2) Contracting with Fred Dillingham on a commission basis. It was the consensus of the Board that they would like to have more details.

B. Clerk/Zoning. See attached. 1) New Planning Commissioners and ZBA Members need training. She would like to hold training sessions with Planner Hotaling and Attorney Fahey, probably in conjunction with Planning Commission meetings. Discussion followed. **MOTION** by Hammond, seconded by Phelan, **“TO RETAIN ATTORNEY FAHEY FOR A MANDATORY PLANNING COMMISSIONERS AND ZBA MEMBERS TRAINING AT A COST OF \$190.00 PER HOUR.”** Motion carried unanimously. 2) Suggests a Brown Field be set up for Hayes Lemmerz. 3) Working on getting huge pile of wood chips removed from TOMRA property in Trans West. The property is being leased to North Star and neither TOMRA nor North Star has responded to phone calls and letters. **MOTION** by Hammond, seconded by Phelan, **“TO ISSUE A VIOLATION TO PROPERTY OWNER.”** Motion carried unanimously. 4) Big Barney is no longer at the old Gregware property.

C. Treasurer. 1) 80% of taxes have been collected. 93% of summer and 61% of winter. There is a 2.1 million dollar delinquency. 1.5 million of that is for sewer and water assessments in district 8 and 11.

D. Airport. 1) New Terminal – may change location, 2) discussed sewer and water connections and costs. Also discussed septic. They were informed they should call Manager Meissner.

E. MHOG. 1) Proposed plans for Marion Township Water Tower, Butler Booster Station, Pump Station, Storage Tank etc. were discussed. It was noted it is too late for county approval for 2010 bonding so they are doing it without the County. 2) Pressure valves – intend to fund project from money from selling water to Howell City. Howell City will again purchase water this spring from MHOG while they are connecting their new pipes.

F. Planning Commission – Public Hearing was scheduled for March 16, 2010 for a proposed rezoning and a second public hearing was not set up because the application did not show the parcel numbers. Discussion followed regarding spot zoning. It was noted that two applications for rezoning came in at the same time; this would propose rezoning an entire area to RSC because there is currently none available in the Township.

G. Fire Authority. 1) FEMA Grant of \$30,000 will be used for hoses. 2) \$450.00 grant was also received. 3) Ladder truck #20 is being fixed in Northville. 4) Budget is \$156,000 down and chief is recommending a cut in building leases.

H. ZBA. A variance for a wood burner/outdoor furnace was tabled because of a property line dispute. The ZBA gave the petitioner a one year approval to use the outdoor finance.

DISBURSEMENTS: MOTION by Eaton, seconded by Phelan, **“TO PAY REGULAR DISBURSEMENTS AS PRESENTED AND ANY OTHER USUAL AND CUSTOMARY INVOICES.”** Motion carried unanimously.

CALL TO PUBLIC: No response.

ADJOURNMENT: MOTION by Hubbel, seconded by Karas, **“TO ADJOURN.”** Motion carried. The meeting adjourned at 8:35 p.m.

Approved:_____

Carolyn Eaton
Howell Township Clerk

Dated:_____

Signed:_____

Mike Coddington
Supervisor