

**HOWELL TOWNSHIP BOARD REGULAR MEETING**  
**November 28, 2011**  
**Howell Township Hall**  
**7:00. p.m.**

**MEMBERS PRESENT:**

Mike Coddington	Supervisor
Carolyn Eaton	Clerk
Jonathon Hohenstein	Treasurer
Carolyn Henry	Trustee
John Hubbel	Trustee
Matthew Counts	Trustee

**MEMBERS ABSENT:**

Dar Howard	Trustee
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Supervisor Coddington called the meeting to order at 7:00 p.m. The roll was called. All rose for the Pledge of Allegiance.

**CALL TO THE BOARD:** **MOTION** by Hubbel, seconded by Hohenstein, **“TO APPROVE THE NOVEMBER 28, 2011 AGENDA AS AMENDED; DELETE 10D AND 10E.”** Motion carried unanimously.

**APPROVAL OF MINUTES:** **MOTION** by Eaton, seconded by Hubbel, **“TO APPROVE THE NOVEMBER 14, 2011 MEETING MINUTES AS PRESENTED.”** Motion carried unanimously. See November 14, 2011 Board Packet for Minutes.

**CORRESPONDENCE:** See attached.

**CALL TO THE PUBLIC:** No response.

**OLD BUSINESS:**

A. Livingston County Economic Development, SPARK Contract – Mr. Kennedy and Mr. Scott Griffith from the Livingston County Economic Development (LCED) was there to answer any questions the board might have. Members of the board brought up several concerns they had concerning the merger of LCED and SPARK, which at the present time is based out of Washtenaw County. Why did so many of the other townships table their decision whether to join SPARK? (Not enough information was initially given to all the townships and many of the townships wanted to look at some sample contracts) Will there be an actual contract set up by SPARK or does each township draw up their own contract? (Each township’s contract will vary depending on what actual starting date works best for that municipality) Who is accountable? (The EDC would be accountable but, would need to know “what each township needs are? Retention is the first priority) What happens if all the townships do not join? (Local businesses are also part of the equation but, if not enough participation then the merge will not happen) Why hasn’t a representative from SPARK come to these township meetings? (They have sent someone to a least one township in each quadrant) When do they need an answer? (By mid December) It was also discussed that Howell Township’s first year fee would be partly paid due to the fact that they have already paid into the LCED for this year. **MOTION** by

Eaton, seconded by Hubbel, “**DOES THE BOARD AGREE WITH THE CONCEPT OF ECONOMIC DEVELOPMENT MERGING WITH SPARK?**” Discussion followed. A roll call vote was taken, Hohenstein-no, Hubbel-no, Coddington-no, Eaton-no, Henry-no, Counts-no. Motion defeated 6 to 0. No further action was taken.

B. Property Committee Township Owned Properties Update – Supervisor Coddington reported that a meeting had been held. The committee is working on how to market the Oak Grove property and best uses on the remaining properties. Next meeting is December 8, 2011.

**NEW BUSINESS:**

A. Office Staff Christmas Party – There was discussion on the Office Christmas Party. It was the consensus of the board to close the township on December 20, 2011 from 4:30 p.m. until 6:00 p.m. to allow the staff to leave with pay to meet at the clerk’s home for their Christmas Party. The board members are invited.

B. Fee Schedule - Clerk Eaton will contact other townships to find out what other municipalities that are using the same planner are charging and bring back a revised schedule.

**REPORTS:**

A. Supervisor – No report.

B. Treasurer – Treasurer Hohenstein reported that the Taxes will be sent out by December 1<sup>st</sup>.

C. Clerk/Zoning – Clerk Eaton reported that she had attended the Tribar Award Ceremony this afternoon. Tribar received the “O-1” from Ford Motor. They are will be expanding their warehouse into the building across the street. Clerk Eaton also reported that this morning the township Accounting Clerk Maureen Strayer gave her verbal notice that her last day will be this Thursday, December 1, 2011.

F. Assessing – See Attached.

**DISBURSEMENTS: MOTION** by Eaton, seconded by Hubbel, “**TO PAY REGULAR DISBURSEMENTS AS PRESENTED.**” Motion carried unanimously.

**CALL TO PUBLIC:** No response.

**ADJOURNMENT:** **MOTION** by Hohenstein, seconded by Counts, **“TO ADJOURN.”**  
Motion carried. The meeting adjourned at 7:43 p.m.

Approved: \_\_\_\_\_

As Amended: \_\_\_\_\_

As Corrected: \_\_\_\_\_

Dated: \_\_\_\_\_

Signed: \_\_\_\_\_

Debby Johnson  
Recording Secretary

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Carolyn Eaton  
Howell Township Clerk

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Mike Coddington  
Howell Township Supervisor